

ABSTRACT

Junda Imaratul Faradisa, 2024. *“Analysis of Completeness of Filling in Operation Reports at Mother and Child Hospital X”*. Final Project Report of DIII Medical Records and Health Information, Health Polytechnic, Ministry of Health, Malang under the guidance of Mr. Puguh Priyo Widodo., A.Md.RMIK., Ssi., SKM., MMRS.

An operation report is a doctor's note regarding the steps taken during a patient's surgery. The operation report must be made immediately after surgery and entered into the medical record. Incomplete filling in of the operation report sheet can result in unclear procedure sequences, this can cause serious problems, especially if it goes to court. Therefore, the completeness of the operation report is very important to analyze its completeness considering the importance of the operation report in providing continuous information, namely for follow-up care; to protect the legal interests of patients, doctors, hospitals, administration, and to measure the quality of medical records and services provided. The purpose of the study was to determine the completeness of the operation report filling at X Mother and Child Hospital. The type of research used quantitative descriptive research. Data collection used observation checklist table guidelines. The population in this study was the surgical report data in January-July 2024 with a sample of 92 surgical report data. The results of the study showed the completeness of filling in the surgical report on the identification component as many as 92 surgical reports with an average of (1.00) and a standard deviation of (0.00) which means complete overall, on the important report component as many as 83 surgical reports with an average of (0.90) and a standard deviation of (0.30), and on the authentication component as many as 92 surgical reports with an average of (1.00) and a standard deviation of (0.00) which means complete overall. The incompleteness of filling in the important report components was caused by the surgeon not filling in the surgical report completely when the patient had finished receiving service, precisely on the allergy item and examination item that was not marked with a strip (-) or the statement "none". So the blank section is considered incomplete. Based on the results of the study, it is hoped that the hospital will improve the causes that hinder the incomplete filling of the surgical report.

Keywords: *Completeness, Medical Records, Surgical Report.*