

ABSTRACT

Septia Dini Rodhiah Hadi, D3 Rekam Medis dan Informasi Kesehatan, Analisis Kebutuhan Tenaga Kerja Rekam Medis Dengan Metode Analisis Beban Kerja Kesehatan di Puskesmas Rampal Celaket, Pembimbing Gunawan.,S.Kp,MMRS

The imbalance of the number of officers with the existing workload resulted in medical record officers being distressed because they had to duplicate several tasks during service. Rampal Celaket Health Center has 3 medical record officers. The workload of medical record officers in serving patients is on average 34 patients per day with the number of visits in 2022 which is 12376 patients. The officer stated that there were too many supporting tasks so that the main task was hampered and delayed. This study aims to calculate the need for officers in the medical record unit using the Health Workload Analysis (ABK-Kes) method at the Rampal Celaket Health Center. The research design used a qualitative quantitative mixed method with data collection using observation and interview methods. The results obtained from the calculation of the need for medical record officers using the ABK-Kes method are 5.05 people or rounded up to 5 people with the number of existing officers of 3 people, so that 2 more officers are needed to balance the number of officers with the existing workload. To overcome this problem is to adjust the number of medical record personnel by adding 2 officers.

Keywords: Workload Analysis, Officer Needs, ABK-Kes method