ABSTRACT

Analyzing the workload at a puskesmas allows obtaining information that is useful for improving the organizational structure, improving the performance of the puskesmas, determining the standard workload of officers for each unit at the puskesmas and compiling it. The main objective of this research is to analyze the needs of electronic-based medical record officers and the calculation of the workload analysis method (ABK Kes) at the Modopuro Health Center. This study uses a quantitative analysis method with a cross sectional approach. The population in this study is the workload (officers) at the Modopuro Health Center for 6 effective working days is infinite or unknown. The sample technique used is to calculate the number of samples with a total population that cannot be known with certainty with the Lemeshow formula. with an error rate of 10% (0.1). The research instruments were interview and observation guidelines. Then tools and materials using a stopwatch, stationery, and books. Data management techniques using Inputing and Editing. The results showed that 3 officers were needed and with a total of 8 workloads, each medical record officer at the Modopuro Health Center could be divided into 2-3 workloads. Because with an even distribution of workload ensures service standards are met. And it can be concluded that the Modopuro Health Center can conduct open recruitment to comply with regulations on the qualifications of medical recorders to improve the quality of performance or routine training / education for current officers in order to increase knowledge about electronic medical records, so that they can comply with medical record quality standards.

Keywords: : Workload Analysis, Electronic Medical Records, Medical Records Officer