ABSTRACT

[Factors Causing Duplication Of Medical Record Numbers At Padang Health Center]. [Achmad Candra Ramadhan (2024)], [Final Assigment Report], [D3 Medical Records and Health Information], [Department of Medical Records and Health Information], [Malang Ministry of Health Polytechnic], [Diniyah Kholidah, SST, SGz, MPH], [Ahmad Rifai, MH]

The health services that have developed in Indonesia are very diverse, ranging from hospitals to health centers to independent practitioners. The numbering system at Padang Health Center uses the family numbering system. However, the numbering system is still found several problems, one of which is the duplication of medical record numbers. **The purpose of this study** was to determine the factors that cause duplication of medical record numbers at Padang Health Center. **The research method used in this study** is mixed methods. The population in this study were medical record documents in September-October 2023 with a total population of 1884 medical record documents. **The sample in this study** was 95 medical record documents and 2 medical record officers as resource persons. **The instruments and data analysis** used were checklist sheets and interview guidelines. **The results of this research** showed that there were 4 medical record documents that experienced duplication. The cause of the problem can be seen from 3 factors, namely man, method, material. From the man factor, namely there are officers with high school education background, officers have made mistakes in entering patient data, lack of accuracy in assigning new patient medical record numbers and recording medical record documents that have been retired. From the method factor, namely the absence of SOPs for medical record numbering, and material factors, it was found that KIB materials used matte paper. The results of determining the priority scale using ultrasound revealed that the most important priority problem is the lack of medical record numbering SOPs. Giving medical record numbers to new patients needs attention to produce effectiveness in medical record numbers. There needs to be a policy that can regulate the provision of good new patient medical record numbers. So that it can reduce the duplication of medical record numbers.

Keywords: Duplication, Medical Record